

BUSINESS CONFERENCE AGENDA MEADOWBROOK BAPTIST CHURCH APRIL 12, 2026 AT 4:00 PM

- **Call to Order and Opening Prayer**
- **Approval of Previous Business Conference Minutes - Scott Jenkins**
 - December 7, 2025, Annual Church Conference and Budget Presentation
 - December 21, 2025, Budget Vote
 - January 4, 2026, Administrative Council and Officers Vote
- **Membership Update - Scott Jenkins**
- **First Quarter Financial Report - David Cozart**
- **Administrative Council Updates**
 - Financial Update - Cliff Neel, Courtney Powell, Rondia Woodell
 - Personnel - Rachel Braugh, Willie Thomas, Bob Vetter,
 - Facilities Update - Mary Betke, James Head, Steven Lewis
- **Administrative Council Motion to sell 140 Darden Dr property - Bob Vetter**

The Administrative Council moves that Meadowbrook authorize the sale of the property at 140 Darden Drive.

- **Missions/Ministries Update - David Cozart**
- **Adjournment and Closing Prayer**

MBC Annual Business Conference Minutes

December 7, 2025

Meadowbrook Baptist Church was called to order by Scott Jenkins, Moderator, for the Business Conference on Sunday, December 7, 2025, at 4:02 pm. Scott Jenkins opened the meeting with prayer.

Minutes of the September 8, 2024 Regular Business Conference, Minutes of the December 1, 2024 MBC Annual Budget Conference and December 15, 2024 MBC Special Called Business Conference were presented and a motion to accept was made by John McLerran with a second by Jim Smith. The Minutes were APPROVED as printed.

MOTION CARRIED

The Membership Report was presented as follows and a motion was made by John McLerran and a second by Bob Vetter to accept the following report as printed (*members with exception of office-bearing and voting privileges until they become 18 years of age):

Profession of Faith with Baptism				
Anderau, Katelyn	Anderau, Kayla	Anderau, Kinley	Attaway, Jraven	Barnette, Serenity
Blanek, Caleb	Biles, Brooklyn	Brault, Caleb	Brault, Carter	Brault, Colton
Carden, Abigail	Carrell, Mia	Castilleja, Khloe	Eby, Tori	Ehlers, Kaeli
Fisher, Tobie	Floyd, Lys	Gersch, Faith	Gish, Ryleigh	Gore, Beau
Hall, Aubrey	Hardy, Camryn	Harrell, Greg	Harrell, Peyton	Hocking, Ethan
Hocking, Jayden	Hocking, Marlana	Hocking, Noah	Killgore, Alexandra	Lewis, Bowen
Lewis, Reihan	Makovy, Landry	Makovy, Makenna	Martinez, AJ	McAninch, Callie
Menefee, Camryn	Monsisvais, Emersyn	Newton, Liliana	Oliver, Bryce	Oliver, Brylee
Petty, Kamryn	Redding, Bobby Jake	Richards, Melissa	Richards, Paisley	Richards, Peyton
Richards, Piper	Rivera, Kathryn	Robles, Nathaniel	Roy, Caleigh	Schange, Zoe
Spraggins, Karena	Theobald, Clayton	Theobald, Copeland	Uzzell, Kaylie	Wylie, Emmalyn
Young, Jaxon				
Joined by Letter:				
Attaway, Brittany	Bennett, Pam	Beverly, Pam	Brown, Russell	Cartwright, Rick & Jai
Cates, Delores	Clopton, Pam	Couch, Michael	Dewbre, Chad & Jacquelin	Dewbre, Callie & Jacey
Dieterich, Collin	Gore, Wylie & Paige, Tate	Grace, Elizabeth	Grace, Jacob	Judy, Chris & Christine
Kimmel, Dee Ann	Locke, Daniel & Abigail	Macy, Levi & Katie	Montoya, Mike & Sondra	Reid, Tim & Laura, TJ
Robinson, John & Anita	Scaman, Jane	Spann, Jon & Melissa	Spann, Stefan	
Joined by Statement of Faith:				
Carrell, Monica	Cooper, Eric & Amanda	Dieterich, Lexi	Garrison, Ray & Vicky	Janics, Steve & Sandra
Johnson, Chris	Monsisvais, Josh & Lisa	Mooneyham, Linda	Naul, Quinton & Aimee	Oliver, Natalie
Patterson, Terri	Peters, Linda	Staas, Larry & Donna	Stepanuk, Anetta	Stone, David
Taylor, Lanie	Wilbanks, Trey & Billi	Wilcox, Dwayne		
Rededication with Baptism:				
Guerrera, Crystal				
Letters Granted:				
Argo, Eddie & Traci	First Baptist Gholson		Bond, Tyler	Trinity Bapt., Sweetwater
Brightwell, Carl	Landmark Missionary		Hooten, Josh & Grace	Houston's First Baptist
Reid, Terry & Jana	First Baptist Robinson		Rhodes, Coby & Ashley	Wade Baptist, Mississippi
Smith, Sid & Crystal	Downsville Baptist		Tull, Seth & Sherry	First Baptist Robinson
Yates, Rhonda	Beacon Hill Baptist, Bryan			
Deaths 2025:				
Aylor, Sandra 11/25/25	Canon, Brad 09/08/25	Crepelle, James 01/14/25	Gaskamp, Bobbie 07/22/25	Holland, Martha Lou 05/24/25
Kattner, Randy 08/18/25	King, Billie 11/08/25	Loth, Sue 10/08/25	McLearn, Glenda 11/27/25	Rains, Norman 03/09/25
Roach, Diane 01/07/25	Sammon, Bobby 07/15/25			

Membership Report (continued)

By Watchcare: N/A

By Rededication & Baptism: N/A

By Rededication: N/A

Call To Ministry: N/A

MOTION CARRIED

Jan Cason - Administrative Council Member

Presented the following report - Administrative Council Update:

1. 2024 Audit
2. Updated Personnel Policies
3. Plans to hire a part time Facility Manager.
4. White Brick Building Asbestos Removal and Demo
5. Negotiated new insurance coverage at a better rate
6. Cash management and Debt update – giving to the Building Fund has slowed. David will explain more during the Financial Update and then Budget Presentation.

Financial Report – David Cozart, Executive Pastor

David Cozart presented the January thru November, 2025 Financial Review for the church and preschool. Items discussed were:

1. Cash Balances / Investments
2. Mission Focus Receipts
3. Cost of Audit
4. Cost of White brick Building Demo
5. Loan status

The Motion to accept the Financial Report as presented was made by Jim Smith with a second by Dusty Bedwell.

MOTION CARRIED

Jan Cason - Administrative Council Member

Made the following Motion for new council members, Moderator, Treasurer, Secretary. The motion is made by a standing committee, therefore no second is required.

The Administrative Council presents Cliff Neel, Courtney Powell and Willie Thomas to be affirmed as Administrative Council Members for 2026-2028, Scott Jenkins as Moderator, Rondia Woodell as Treasurer and Julia Farney as Secretary for 2026 at a called business meeting at the conclusion of both Sunday morning services, December 21, 2025, without additional discussion that morning.

Jan Cason - Administrative Council Member

Made the following Motion for the 2026 Budget. The motion is made by a standing committee, therefore no second is required.

The Administrative Council presents the proposed 2026 Budget for adoption at a called business meeting at the conclusion of both Sunday morning services, December 21, 2025, without additional discussion that morning.

David Cozart, Executive Pastor presented the budget with discussion and question.

Reminder that the motions call for no discussion at the time of vote on Sunday, December 21, 2025, but any and all questions are welcome until then to the Admin Council and/or David Cozart.

Miscellaneous Business

None

The meeting was closed in prayer by Cary Killough.

Meeting Adjourned at 5:07 pm.

Scott Jenkins, Moderator

Julia Farney, Church Clerk

MBC Special Called
Business Conference Minutes
December 21 2025

Meadowbrook Baptist Church was called to order by Scott Jenkins, Moderator, for the Special Called Business Conference on Sunday, December 21, 2025, at the end of the 9:45 am and 11:00 am Worship Services.

Motions to Accept the proposed 2026 Budget previously presented with time for questions on December 5, 2025 was voted on in both morning Worship Services.

MOTION CARRIED

Meeting Adjourned.

Scott Jenkins, Moderator
Julia Farney, Clerk

MBC Special Called
Business Conference Minutes
January 4, 2026

Meadowbrook Baptist Church was called to order by Scott Jenkins, Moderator, for the Special Called Business Conference on Sunday, January 4, 2026, in the 9:45 am and 11:00 am Worship Services.

A Motion to Accept the recommended individuals to serve as Administrative Council Members, Moderator, Treasurer and Secretary were voted on in both morning Worship Services.

MOTION CARRIED

Meeting Adjourned.

Scott Jenkins, Moderator
Julia Farney, Clerk

Note: The Report Option to include Open Transactions is selected.

Accounts

Assets		
Cash Accounts		
CB&T Checking Account		
104100 - Church Checking Account	\$64,612.43	
104110 - KleeCard Wallet	\$16,039.89	
104120 - PayPal Wallet	\$2,127.52	
304100 - Preschool Checking Account	\$47,397.30	
604100 - Missions Checking Account	\$23,628.08	
704100 - Building Fund Checking Account	\$61,097.13	
Total CB&T Checking Account	\$214,902.35	
Interest Bearing Accounts		
Certificates of Deposit		
704305 - Barclays Bank CD 4% due 8-28-26	\$100,000.00	
704306 - Morgan Stanley 3.9% due 8-30-2027	\$100,000.00	
Total Certificates of Deposit	\$200,000.00	
Reich & Tang Money Mmkt		
104500 - Reich & Tang MMKT Fund	\$120,100.95	
604500 - Missions FUND 688888 cash at R&T MM	\$35,000.00	
704500 - (Bld Fd) Reich & Tang MMKT	\$162,135.91	
Total Reich & Tang Money Mmkt	\$317,236.86	
Total Interest Bearing Accounts	\$517,236.86	
Petty Cash	\$98.00	
Total Cash Accounts		\$732,237.21
Fixed Assets		
Facilities and Land	\$6,188,449.64	
Furniture and Fixtures	\$1,186,034.55	
Technology	\$333,000.00	
Vehicles	\$128,887.83	
Total Fixed Assets		\$7,836,372.02
Total Assets		\$8,568,609.23
Liabilities, Net Assets, & Restricted Funds		
Liabilities		
Liabilities		
Church Liabilities	(\$8,350.71)	
Preschool Liabilities	(\$91.15)	
Long Term Liabilities		
275000 - Children's Bld Remodel Note 2017	\$161,192.24	
276000 - Worship/Gathering Place Note 2020	\$2,725,035.88	
Total Long Term Liabilities	\$2,886,228.12	
Total Liabilities		\$2,877,786.26
Total Liabilities		\$2,877,786.26
Net Assets		
Net Assets / Equity Valuation	\$5,048,495.87	
Excess Cash Received	\$7,907.17	
Total Net Assets and Excess Cash Received		\$5,056,403.04
Restricted Funds		
Total Designated (Temp Restricted)	\$634,419.93	
Total Restricted Funds		\$634,419.93
Total Liabilities, Net Assets, & Restricted Funds		\$8,568,609.23

Meadowbrook Baptist Church
Rev & Exp - Year to Date - Summary
Church
March 2026

Note: The Report Option to include Open Transactions is selected.

Accounts	YTD Actual (This Year)	YTD Budget (This Year)	Annual Budget (This Year)
Receipts			
Budget/Bld Fund Needs Rec'd			
Tithes & Offerings Received	\$345,674	\$368,588	\$1,474,350
Building Fund Recd	\$42,535	\$35,000	\$140,000
Interest Earned on Bld Fd	\$6,321	\$0	\$0
Total Budget/Bld Fund Needs Rec'd	<u>\$394,531</u>	<u>\$403,588</u>	<u>\$1,614,350</u>
Total Receipts	<u>\$394,531</u>	<u>\$403,588</u>	<u>\$1,614,350</u>
Expenses			
Youth - Senior Trip Fees Received	(\$96)	\$0	\$0
Personnel			
Church Staff Compensation			
Administrative & Support Teams	\$27,975	\$38,100	\$152,400
Pastors' Compensation	\$95,000	\$95,000	\$380,000
Social Security & Medicare Exp	\$8,627	\$10,325	\$41,300
Worker's Comp Insurance	\$750	\$1,250	\$5,000
Benefits	\$23,176	\$29,150	\$116,600
Total Church Staff Compensation	<u>\$155,528</u>	<u>\$173,825</u>	<u>\$695,300</u>
Total Personnel	\$155,528	\$173,825	\$695,300
Facilities and Properties			
Building Maintenance	\$24,211	\$17,700	\$70,800
Groundskeeping and Landscaping	\$3,455	\$3,500	\$14,000
Furniture and Equipment	\$0	\$625	\$2,500
Insurance Premiums	\$22,500	\$22,500	\$90,000
Transportation	\$473	\$750	\$3,000
Utilities	\$19,075	\$22,450	\$89,800
Mission House Expenses	\$1,699	\$800	\$3,200
Total Facilities and Properties	<u>\$71,412</u>	<u>\$68,325</u>	<u>\$273,300</u>
Ministries			
Hospitality and Connection Min	\$748	\$1,062	\$4,250
Benevolence / Funeral Meals	\$473	\$1,250	\$5,000
Discipleship / Education	\$1,837	\$1,875	\$7,500
Children's Ministry			
Children's Ministry Payments	(\$407)	\$0	\$0
Children's Ministry Expenses	\$7,462	\$3,750	\$15,000
Total Children's Ministry	<u>\$7,056</u>	<u>\$3,750</u>	<u>\$15,000</u>
Vacation Bible School	\$227	\$1,875	\$7,500
Youth Ministry			
Youth Ministry Payments Rec'd	(\$3,970)	\$0	\$0
Youth Ministry Expenses	\$15,482	\$5,000	\$20,000
Total Youth Ministry	<u>\$11,512</u>	<u>\$5,000</u>	<u>\$20,000</u>
College Ministry	\$0	\$375	\$1,500
Family Ministry			
Family Ministry Expenses	\$0	\$875	\$3,500
Total Family Ministry	<u>\$0</u>	<u>\$875</u>	<u>\$3,500</u>
OWLS-OlderWiserLivelierSaints			
OWLS Expenses	\$1,144	\$125	\$500
OWLS Payments Received	(\$830)	(\$125)	(\$500)
Total OWLS-OlderWiserLivelierSaints	<u>\$314</u>	<u>\$0</u>	<u>\$0</u>
Senior Saints Ministry			
Homebound Ministry Expenses	\$0	\$188	\$750
Transferred from Homebound Desig	\$0	(\$188)	(\$750)

Meadowbrook Baptist Church
Rev & Exp - Year to Date - Summary
Church
March 2026

Note: The Report Option to include Open Transactions is selected.

Accounts	YTD Actual (This Year)	YTD Budget (This Year)	Annual Budget (This Year)
Total Senior Saints Ministry	\$0	\$0	\$0
Women's Ministry			
Women's Ministry Pmts Rec'd	(\$4,375)	\$0	\$0
Women's Ministry Expenses	\$6,791	\$900	\$3,600
Total Women's Ministry	<u>\$2,416</u>	<u>\$900</u>	<u>\$3,600</u>
Men's Ministry	\$0	\$250	\$1,000
Worship/Choral/Creative Arts			
Choral Ministry	\$90	\$700	\$2,800
Worship / Creative Arts	\$6,789	\$3,925	\$15,700
Total Worship/Choral/Creative Arts	<u>\$6,879</u>	<u>\$4,625</u>	<u>\$18,500</u>
All Church/Community Ministry	<u>\$1,629</u>	<u>\$675</u>	<u>\$2,700</u>
Total Ministries	\$33,091	\$22,513	\$90,050
Wednesday Meals / Kitchen	(\$393)	\$1,125	\$4,500
Missions			
Missions Engagement			
Missions - Domestic	\$726	\$2,000	\$8,000
Missions - Global	\$29	\$2,000	\$8,000
Missions - Local	\$2,066	\$2,500	\$10,000
Missions - Operations	\$768	\$600	\$2,400
Total Missions Engagement	<u>\$3,589</u>	<u>\$7,100</u>	<u>\$28,400</u>
Mission Monthly Support Giving			
Texas Bapt Cooperative Giving	\$5,000	\$5,000	\$20,000
Waco Reg Bapt Association	\$3,000	\$3,000	\$12,000
Beloved and Beyond Camp	\$1,500	\$1,500	\$6,000
Caret Crisis Pregnancy Waco	\$1,500	\$1,500	\$6,000
Christian Women Job Corp Waco	\$1,000	\$1,500	\$6,000
Dora Bortey - Ghana, Africa	\$1,500	\$1,500	\$6,000
The Hanger Ministry - Waco	\$750	\$750	\$3,000
Mission Waco Mission World	\$1,500	\$1,500	\$6,000
LathamSprings Camp/Conv Center	\$1,500	\$1,500	\$6,000
Para Paru	\$1,500	\$1,500	\$6,000
River City Church - Vancouver	\$1,500	\$1,500	\$6,000
Samaritan's Purse	\$950	\$1,000	\$4,000
Shepherd's Heart Waco	\$1,500	\$1,500	\$6,000
Robinson Food Pantry	\$1,500	\$1,500	\$6,000
Sleep in Heavenly Peace Waco	\$1,500	\$1,500	\$6,000
Vounteer Christian Builders	\$750	\$750	\$3,000
Creekside Villiage Tiny Homes	\$3,150	\$3,150	\$12,600
Total Mission Monthly Support Giving	<u>\$29,600</u>	<u>\$30,150</u>	<u>\$120,600</u>
Total Missions	\$33,189	\$37,250	\$149,000
Administration Expenses			
Admin Council Consultants	\$0	\$300	\$1,200
Background Checks/Vol Training	\$0	\$500	\$2,000
Miscellaneous	\$426	\$500	\$2,000
Office/Administration	\$7,141	\$5,512	\$22,050
Publicity	\$780	\$750	\$3,000
Staff Development/Cont Ed	\$823	\$1,850	\$7,400
Staff Hospitality Exp	\$341	\$850	\$3,400
Technology			
Media/App/Streaming Ministry	\$2,094	\$1,900	\$7,600
Technology / Software Support	\$5,715	\$4,500	\$18,000
Total Technology	<u>\$7,809</u>	<u>\$6,400</u>	<u>\$25,600</u>

Meadowbrook Baptist Church
Rev & Exp - Year to Date - Summary
Church
March 2026

Note: The Report Option to include Open Transactions is selected.

Accounts	YTD Actual (This Year)	YTD Budget (This Year)	Annual Budget (This Year)
Total Administration Expenses	\$17,320	\$16,663	\$66,650
Savings Accruals			
Physical Plant Savings Accrual	\$3,750	\$3,750	\$15,000
Technology Replacement Fund	\$1,500	\$1,500	\$6,000
AVL Equipment Savings	\$1,500	\$1,500	\$6,000
Total Savings Accruals	<u>\$6,750</u>	<u>\$6,750</u>	<u>\$27,000</u>
CB&T Note/Debt Payments			
Children's Bld Remodel Note	\$4,370	\$4,375	\$17,500
Worship Center Note	\$72,550	\$72,625	\$290,500
Total CB&T Note/Debt Payments	<u>\$76,919</u>	<u>\$77,000</u>	<u>\$308,000</u>
Total Expenses	<u><u>\$393,720</u></u>	<u><u>\$403,450</u></u>	<u><u>\$1,613,800</u></u>
Net Total	\$811	\$137	\$550

Meadowbrook Baptist Church
Rev & Exp - Year to Date - Summary
Preschool Fund
March 2026

Note: The Report Option to include Open Transactions is selected.

Accounts	YTD Actual (This Year)	YTD Budget (This Year)	Annual Budget (This Year)
Receipts			
Preschool/Daycare Tuition/Fees	\$69,104	\$67,500	\$270,000
Total Receipts	<u>\$69,104</u>	<u>\$67,500</u>	<u>\$270,000</u>
Expenses			
Personnel			
Preschool Staff Compensation			
PS Employee Wages	\$51,532	\$51,750	\$207,000
PS Soc Security & Medicare Exp	\$3,932	\$4,125	\$16,500
Benefits Preschool Team	\$2,806	\$5,037	\$20,150
Total Preschool Staff Compensation	<u>\$58,271</u>	<u>\$60,912</u>	<u>\$243,650</u>
Total Personnel	\$58,271	\$60,912	\$243,650
Ministries			
Preschool/Daycare	\$3,737	\$6,587	\$26,350
Total Ministries	<u>\$3,737</u>	<u>\$6,587</u>	<u>\$26,350</u>
Total Expenses	<u>\$62,007</u>	<u>\$67,500</u>	<u>\$270,000</u>
Net Total	\$7,097	\$0	\$0

Meadowbrook Baptist Church
Summary of Restricted Accounts YTD
January to March 2026

Note: The Report Option to include Open Transactions is selected.

Accounts	Beginning Balance	Restricted Revenue	Restricted Expenses	Credit Adjustments	Debit Adjustments	Ending Balance
Designated (Temp Restricted)						
Savings						
Building Fund/Expand Savings	\$409,330.82	\$0.00	\$0.00	\$13,902.22	\$0.00	\$423,233.04
Equipment/Tech Savings Fund	\$66,751.24	\$0.00	\$0.00	\$6,750.00	\$0.00	\$73,501.24
Insurance Premiums Savings Fd	\$20,360.24	\$0.00	\$19,586.50	\$23,250.00	\$0.00	\$24,023.74
Website/App Savings Accrual	\$0.00	\$0.00	\$0.00	\$1,050.00	\$0.00	\$1,050.00
Total Savings	\$496,442.30	\$0.00	\$19,586.50	\$44,952.22	\$0.00	\$521,808.02
Missions - Focuses and Savings						
Mission Focuses, Trips, Accruals						
Buckner Ministries	\$0.00	\$5,274.31	\$5,274.31	\$0.00	\$0.00	\$0.00
Living Hope Bapt Church Elm Mott, TX	\$0.00	\$3,286.53	\$0.00	\$0.00	\$0.00	\$3,286.53
Para Peru-Designated (L. Robertson)	\$0.00	\$20.00	\$0.00	\$0.00	\$0.00	\$20.00
Salvation Army	\$0.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00
Samaritians Purse - OCC	\$0.00	\$120.00	\$0.00	\$999.99	\$0.00	\$1,119.99
Shepherd's Heart Food Pantry	\$0.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00
Sleep in Heavenly Peace Waco	(\$0.09)	\$75.00	\$0.00	\$1,000.00	\$0.00	\$1,074.91
University High School Ministries	\$0.00	\$1,502.00	\$0.00	\$0.00	\$273.06	\$1,228.94
Total Mission Focuses, Trips, Accruals	(\$0.09)	\$11,277.84	\$5,274.31	\$2,499.99	\$273.06	\$8,230.37
Total Missions - Focuses and Savings	(\$0.09)	\$11,277.84	\$5,274.31	\$2,499.99	\$273.06	\$8,230.37
Ministry Funds						
Benevolence Ministry	\$2,733.52	\$0.00	\$0.00	\$0.00	\$709.71	\$2,023.81
Children's Ministries	(\$370.14)	\$1,670.51	\$0.00	\$5,500.00	\$0.00	\$6,800.37
Facilities	\$160.00	\$420.00	\$0.00	\$0.00	\$580.00	\$0.00
Capital Improvements/Repairs	\$0.00	\$0.00	\$4,273.71	\$0.00	\$0.00	(\$4,273.71)
Men's Ministry	\$2,000.00	\$199.42	\$0.00	\$0.00	\$0.00	\$2,199.42
PrePaid Expenses	(\$541.55)	\$0.00	\$0.00	\$2,620.51	\$1,090.00	\$988.96
Youth Ministries	\$3,175.72	\$9,441.02	\$0.00	\$0.00	\$3,886.61	\$8,730.13
Women's Ministries	\$2,159.64	\$0.00	\$2,000.00	\$0.00	\$0.00	\$159.64
Total Ministry Funds	\$9,317.19	\$11,730.95	\$6,273.71	\$8,120.51	\$6,266.32	\$16,628.62
Total Designated (Temp Restricted)	\$505,759.40	\$23,008.79	\$31,134.52	\$55,572.72	\$6,539.38	\$546,667.01