

Agenda

- Call to Order and Open with Prayer
- Approval of Minutes from previous meetings
- Membership Update
- Administrative Council Reports (Finance, Facilities, Personnel)
- Nominees for Administrative Council Term 2026 - 2028

Cliff Neel, Courtney Powell and Willie Thomas for Administrative Council Term 2026 - 2028

- Nominees for Moderator, Treasurer and Secretary for 2026

Moderator: Scott Jenkins

Treasurer: Rondia Woodell

Secretary: Julia Farney

- 2026 Proposed Budget Presentation
- Questions and Discussion*
- Adjournment and Closing Prayer

**If you are unable to attend the Annual Conference and have questions or follow-up questions after the meeting, feel free to reach out to any Administrative Council member individually or to the entire group at admincouncil@meadowbrookbc.org.*

Agenda updated December 5, 2025

2026 Proposed Budget Summary	2026 Proposed Budget	2025 Budget	Change in Proposed Budget	% Change
Budget Operating Needs	\$1,472,850	\$1,417,116	\$55,734	3.93%
Designated Building Fund Needs	\$140,000	\$193,000	-\$53,000	-27.25%
Facility Use Fees	\$1,500	\$1,500	\$0	0.00%
Total NEEDED Receipts	\$1,614,350	\$1,611,616	\$2,734	0.17%
Church Personnel	\$695,800	\$696,516	-\$716	-0.10%
Facilities and Properties	\$273,300	\$272,300	\$1,000	0.37%
Ministries	\$96,600	\$93,500	\$3,100	3.32%
Missions and Outreach	\$147,000	\$145,000	\$2,000	1.38%
Administration	\$66,650	\$69,300	-\$2,650	-3.82%
Savings Accruals	\$27,000	\$27,000	\$0	0.00%
Debt Payments	\$308,000	\$308,000	\$0	0.00%
Total Expenses	\$1,614,350	\$1,611,616	\$2,734	0.17%
Preschool/Daycare Ministry				
<i>Expenses Covered by Tuition</i>	\$270,000	\$245,000	\$25,000	10.20%

MBC Business Conference Minutes

September 8, 2024

Meadowbrook Baptist Church was called to order by Scott Jenkins, Moderator, for the Business Conference on Sunday, September 8, 2024, at 5:03 pm. Leon Hataway opened the meeting with prayer.

Minutes of the March 3, 2023 Regular Business Conference were presented and a motion to accept was made by Steve Ostrom with a second by Phil Jones. The Minutes were APPROVED as printed.

MOTION CARRIED

The Membership Report was presented as follows and a motion was made by Leon Hataway and a second by Mike Pulg to accept the following report as printed (*members with exception of office-bearing and voting privileges until they become 18 years of age):

By POF/Baptism:

Alexander, Mary Jane	*Bedoy, Laila	*Burson, Tyler	*Dearing, Jacob	Fetsko, Addison
*Fisher, Brytton	*Freedman, Tori	*Funk, Evan	*Gibbs, Grayson	*Herring, Hensley
*Laughlin, Emily	*Lewis, Nolan	*Lynch, Charlie	*Pesina, Jeremy	*Sadler, Amelia
*Schroeder, Lindsey	*Spillman, Stanton	*Stalnaker, Skye	*Tarbush, Faith	*Thomas, Matthew
*Weaver, Remi				

By Letter:

Branch, Justin	First Lubbock, TX
Curry, Kathy & Shellie	FBC Hewitt, TX & Piney Woods, Lufkin, TX
Dunn, David & Rachel	South Oaks-Fielder, Arlington
Ellington, Halen & Paul	Harvey Baptist Church, Stephenville
Ellison, Hannah	FBC Woodway, TX
Fetsko, Angie	FBC Lott, TX
Hernandez, Phylcia	FBC Lorena, TX
Howard, Mark	West Conroe Baptist, TX
Romero, Jose & Emily	Crossroads Fellowship, Woodway, TX

By Statement of Faith in Christ:

Barlett, Brian & Sara	Howard, Sheri	Parsons, Mark & Angel	Stephens, Mark & Heather
Woodell, Norma			

By Watchcare:

N/A

Frank Thomas - Administrative Council Chairperson

Presented the following report:

1. **The Council is meeting each month and church business is being conducted, church's finances are sound and David Cozart will share more in his report on the finance and building.**
2. In the interest of debt reduction, we are having a scheduled special offering for debt reduction on October 20, 2024.
3. Due to interest rates being reduced, the council elected to move a large amount of money from the money market account into a laddered CD to maximize the interest rates.
4. On the facilities use side, we are reviewing a lot of things that need to be repaired, replaced and upgraded. The most recent has to do with our white brick buildings, which are the oldest buildings on our campus. The council has authorized David Cozart and a ad hoc team with experience in construction to review and make a report to the council concerning the buildings.
5. We have adopted a new Building Use Policy - Non-Wedding during this timeframe to set pricing and guidelines.
6. On the personal side, there has been some activity and we are doing some updating on personal policies and employment guidelines and job description for our staff. Gail Jenkins has replaced Stephen Sullivan and the Worship Tech.

Financial Report – David Cozart, Executive Pastor

David Cozart presented the January thru July, 2024 Financial Review and July, 2024 Balance Sheet for the church and preschool. Items discussed were Cash Balances / Investments, Insurance increases, Wednesday night meals / paper goods, Mission Focus Receipts, Special Offering for the Debt Reduction on October 20, 2024 and the Preschool. The Motion to accept was made by Julia Farney with a second by Amy Castello.

MOTION CARRIED

Facilities Report – David Cozart - Executive Pastor

Presented the following report:

1. White Brick Buildings - The buildings past the breeze way are in terrible shape. The foundation has dropped and broken and is at least an 1 1/2 below grade. When it rains the water and mud seeps in to the offices and the HUB. Because of this there is mold a mildew growing all through the buildings. The air conditioner went out and is going to cost \$15,000 to replace. These buildings have bad roofing, bad wiring, bad plumbing and bad foundation. David has asked Blaine Furman to give us an estimate to refurbish those buildings and it was somewhere around \$1,000,000.00 if we did not find anything else wrong. There is also asbestos and lead paint that will have to be removed. Our insurance premiums have also gone up 25% from \$70,000 to \$97,000. Our wind and hail deductible went from 1% to 2% and some other items doubled and we no longer have advanced replacement costs - we only have cash value.
2. Pastoral Office Relocation - All the Ministerial Pastors have except Cary have moved to the Adult Education building. The first four offices are Tracey Barker (A4), Marshall Simpson (A5), Amy Castello (A6) and Marcy Smith (A7). David Cozart has also moved to A12 and Cary will be moving into A15.
3. Gutters / Dirt Work - We installed some gutters and did some dirt work and the back Education Entrance. David thinks we need some additional gutters to divert the water, but adding them starts adding up money wise in a hurry with commercial gutters. A lot of people want a covered walkway at the back entrance, and we are researching and getting pricing and see where that lands up on our wish list.
4. Updating the Youth Chapel. We have earmarked \$23,000 to renovate the chapel for Youth space. Someone has also given \$10,000 to replace and add new lighting to the Youth space. They are working on getting stage lights, sound equipment and at some point will need help painting.
5. Playground Shade Structures - One of our playground shade structures has been completed. Pioneer Steel donated the **materials and one of our church member's company built it on the side. To say the least, it has been a game changer in the summer.** We anticipate the same happening over our original playground structure.
6. New lawn care provider - We have a new lawn care provider. Thank you Dale Patillo, Steve Ostrom, Phil Jones, Raymond Moss and there might be a few others I am forgetting to mention. They took care of our lawn a few weeks before our new service could start.
7. Security Cameras - We know we need security cameras. We gave the security team and wish list of where we would like to see cameras and the bid came back very expensive. Now we have to go back a pair down the wish list and look at where strategic places are that need to be watched.
8. Mission House - Keith & Julie Ferguson are in the Mission house on furlough and sabbatic and will be there until November. Then we have another Missionary Family from Thailand for the next 9-10 months. David is fairly certain there is another family that has it booked after that.

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Ministries Update – David Cozart - Executive Pastor

Presented the following report:

1. Members - Sunday
 - a. We consistently have on average 550 - 600 people that attend worship weekly.
 - b. **There are 864 on the books listed as “member”.**
 - c. **We have approximately 300 that we classify as “regular attenders” but they are not necessarily members.**
 - d. **We also have “Sunday School only and Grow Group only” and they have never join the church.**
 - e. If you want to know how big we are, we have right at 1200-1500 that attend Meadowbrook once a quarter.
 - f. To back that up, for the past 6 weeks over 998 people are connected to a Sunday morning grow group.
 - g. 663 different people attended a grow group on Sunday at least 1 time in the last 6 weeks.
 - h. 571 different people attended a grow group on Sunday at least 2 times in the last 6 weeks.
 - i. Our weekly average is 300 or 400.
2. Members - Wednesday
 - a. We consistently have 475 people that attend weekly. That includes the choir, youth and children and adult grow groups.
 - b. Marshall has a list of 150 youth, but a different 50-60 youth attend each Wednesday.
 - c. **But... 333 have showed up at least 1 time in the last three weeks.**
 - d. 236 have showed up at least 2 times in the last three weeks.
 - e. We are feeding on average 175 on Wednesday evenings.
3. Budget
 - a. Our budget is made up of 402 Families that have given at least 1 time in the last 8 months.
 - b. Online giving fees, of which 42% are reoccurring - \$1,663 is being covered
 - c. 63% give online / 30% give by check
 - d. Of the amount given, 54% is given online / 42 % is given by check
4. Baptisms & Meadowbrook 101
 - a. 66 people have attended Meadowbrook 101
 - b. 30 Profession of Faith / Baptism (40.5%)
 - c. 21 Transfer of Letter from another church (28.3%)
 - d. 23 Statement of Faith (31%)
5. Upcoming Events
 - a. Volunteering - asking those that are serving/volunteering and start asking those around them to come serve/ volunteer with them.
 - b. **We will be hosting the following: SIHP Banquet, Shepherd’s Heart Robinson Banquet, RVFD Banquet, WRBA Annual Meeting and we have been asked to host BOUNCE again.**

Missions Update - Amy Castello - Missions and Family Pastor

Presented the following report:

1. 22 of us went on a Mission Trip River City Church in Vancouver, WA ranging in age from 4th grade to 68 years old. Right before we went they had hired a part-time children’s minister. **Most of what we did while there was beautify their space for the children.** We also helped with the community baby shower and would like to send a few people up there to help with this again.
2. Meadowbrook Go! - Missions Event was well received from both sides. The attendees really enjoyed connecting with Meadowbrook people and Meadowbrook people really enjoy seeing where our money goes and how that use it.
3. Meadowbrook LOVES - October 12th - Sleep In Heavenly Peace. Please continue to collect bedding. Please sign up to work that morning. The Youth will be helping and the Club 56 kids will also be helping.
4. Jan Cason and Amy Castello will be going to Ghana to Help Dora Bortey. Jan will be teaching some business administration classes for Pastors of the Baptist Convention of Ghana and Amy will be preaching to a 1,000 teenagers. Amy will also be talking with some women that the Baptist Convention has bought from Shrines - all Amy knows is that **the women’s families can sell them to the Shrines to pay for their families sins.**

Miscellaneous Business

None

The meeting was closed in prayer by Tanya Puig.

Meeting Adjourned at 6:12 pm.

Scott Jenkins, Moderator

Julia Farney, Church Clerk

MBC Annual Budget Conference Minutes

December 1, 2024

Meadowbrook Baptist Church was called to order by Frank Thomas, Interim Moderator, for the Annual Budget Conference on Sunday, December 1st, at 4:05 pm. Mike Betke opened the meeting with prayer.

Tonight is an information meeting to present items for your consideration and questions. If you have additional questions, feel free to reach out to any Administrative Council member individually or to the entire group at admincouncil@meadowbrookbc.org prior to voting on Sunday, December 15 in both morning services.

The Administrative Council presented the Nominees for the Administrative Council, Moderator, Treasurer and Secretary which all will be voted to accept in both services on Sunday, December 15, 2024.

The Administrative Council presented the following to serve a three year team on the Administrative Council from 2025-2027:

Mary Betke

Steve Lewis

Bob Vetter

The Administrative Council presented the following to serve in the rolls shown for 2025:

Treasurer: Rondia Manchen

Moderator: Scott Jenkins

Secretary: Julia Farney

The Administrative Council presented the 2025 Proposed Budget for the church to adopt in both services on Sunday, December 15, 2024. Data was shared on expectations for 2025 giving and projections for 2025 for the budget and the Building Fund. Discussion was had with any additional questions referred to any Administrative Council member individually or as a group at admincouncil@meadowbrookbc.org.

The meeting was closed in prayer by Cary Killough at 4:43 pm.

Meeting Adjourned.

Frank Thomas, Interim Moderator

Julia Farney Church Clerk

MBC Special Called Business Conference Minutes December, 15 2024

Meadowbrook Baptist Church was called to order by Scott Jenkins, Moderator, for the Special Called Business Conference on Sunday, December 15, 2024, at the end of the 9:45 am and 11:00 am Worship Services.

Motions to Accept the proposed 2025 Budget previously presented with time for questions on December 1, 2024, and a Motion to Accept the recommended individuals to serve as Administrative Council Members, Moderator, Treasurer and Secretary were voted on in both morning Worship Services.

ALL MOTIONS CARRIED

Meeting Adjourned.

Scott Jenkins, Moderator

Julia Farney, Secretary

Meadowbrook Baptist Church
Membership Report
December 5, 2025

Profession of Faith with Baptism						
Anderau, Katelyn	Anderau, Kayla	Anderau, Kinley	Attaway, Jraven	Barnette, Serenity		
Blanek, Caleb	Biles, Brooklyn	Brault, Caleb	Brault, Carter	Brault, Colton		
Carden, Abigail	Carrell, Mia	Castilleja, Khloe	Eby, Tori	Ehlers, Kaeli		
Fisher, Tobie	Floyd, Lys	Gersch, Faith	Gish, Ryleigh	Gore, Beau		
Hall, Aubrey	Hardy, Camryn	Harrell, Greg	Harrell, Peyton	Hocking, Ethan		
Hocking, Jayden	Hocking, Marlena	Hocking, Noah	Killgore, Alexandra	Lewis, Bowen		
Lewis, Reihan	Makovy, Landry	Makovy, Makenna	Martinez, AJ	McAninch, Callie		
Menefee, Camryn	Monsisvais, Emersyn	Newton, Liliana	Oliver, Bryce	Oliver, Brylee		
Petty, Kamryn	Redding, Bobby Jake	Richards, Melissa	Richards, Paisley	Richards, Peyton		
Richards, Piper	Rivera, Kathryn	Robles, Nathaniel	Roy, Calleigh	Schange, Zoe		
Spraggins, Karenn	Theobald, Clayton	Theobald, Copeland	Uzzell, Kaylie	Wylie, Emmalyn		
Young, Jaxon						
Joined by Letter:						
Attaway, Brittany	Bennett, Pam	Beverly, Pam	Brown, Russell	Cartwright, Rick & Jai		
Cates, Delores	Clopton, Pam	Couch, Michael	Dewbre, Chad & Jacquelin	Dewbre, Callie & Jacey		
Dieterich, Collin	Gore, Wylie & Paige, Tate	Grace, Elizabeth	Grace, Jacob	Judy, Chris & Christine		
Kimmel, Dee Ann	Locke, Daniel & Abigail	Macy, Levi & Katie	Montoya, Mike & Sondra	Reid, Tim & Laura, TJ		
Robinson, John & Anita	Scaman, Jane	Spann, Jon & Melissa	Spann, Stefan			

Meadowbrook Baptist Church
Membership Report
December 5, 2025

Joined by Statement of Faith:					
Carrell, Monica	Cooper, Eric & Amanda	Dieterich, Lexi	Garrison, Ray & Vicky	Janics, Steve & Sandra	
Johnson, Chris	Monsisvais, Josh & Lisa	Mooneyham, Linda	Naul, Quinton & Aimee	Oliver, Natalie	
Patterson, Terri	Peters, Linda	Staas, Larry & Donna	Stepanuk, Anetta	Stone, David	
Taylor, Lanie	Wilbanks, Trey & Billi	Wilcox, Dwayne			
Rededication with Baptism:					
Guerrera, Crystal					
Letters Granted:					
Argo, Eddie & Traci	First Baptist Gholson		Bond, Tyler	Trinity Bapt., Sweetwater	
Brightwell, Carl	Landmark Missionary		Hooten, Josh & Grace	Houston's First Baptist	
Reid, Terry & Jana	First Baptist Robinson		Rhodes, Coby & Ashley	Wade Baptist, Mississippi	
Smith, Sid & Crystal	Downsville Baptist		Tull, Seth & Sherry	First Baptist Robinson	
Yates, Rhonda	Beacon Hill Baptist, Bryan				
Deaths 2025:					
Aylor, Sandra 11/25/25	Canon, Brad 09/08/25	Crepelle, James 01/14/25	Gaskamp, Bobbie 07/22/25	Holland, Martha Lou 05/24/25	
Kattner, Randy 08/18/25	King, Billie 11/08/25	Loth, Sue 10/08/25	McLearen, Glenda 11/27/25	Rains, Norman 03/09/25	
Roach, Diane 01/07/25	Sammon, Bobby 07/15/25				

*Members, except for office-bearing and voting privileges, until they become 18 years of age and/or attend Meadowbrook 101.

Date : 12/05/2025
Time : 12:59:17 AM

Meadowbrook Baptist Church
Balance Sheet
November 2025

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Note: The Report Option to include Open Transactions is selected.

Accounts

Assets		
Cash Accounts		
CB&T Checking Account		
104100 - Church Checking Account	\$43,179.57	
304100 - Preschool Checking Account	\$48,625.47	
604100 - Missions Checking Account	\$15,151.42	
704100 - Building Fund Checking Account	\$20,973.23	
Total CB&T Checking Account	\$127,929.69	
Interest Bearing Accounts		
Certificates of Deposit		
704305 - Barclays Bank CD 4% due 8-28-26	\$100,000.00	
704306 - Morgan Stanley 3.9% due 8-30-2027	\$100,000.00	
Total Certificates of Deposit	\$200,000.00	
Reich & Tang Money Mmkt		
104500 - Reich & Tang MMKT Fund	\$159,675.95	
604500 - Missions FUND 688888 cash at R&T MM	\$35,000.00	
704500 - (Bld Fd) Reich & Tang MMKT	\$154,944.26	
Total Reich & Tang Money Mmkt	\$349,620.21	
Total Interest Bearing Accounts	\$549,620.21	
Petty Cash	\$98.00	
Total Cash Accounts		\$677,647.90
Fixed Assets		
Facilities and Land	\$7,164,484.19	
Furniture and Fixtures	\$210,000.00	
Technology	\$333,000.00	
Vehicles	\$128,887.83	
Total Fixed Assets		\$7,836,372.02
Total Assets		\$8,514,019.92
Liabilities, Net Assets, & Restricted Funds		
Liabilities		
Liabilities		
Church Liabilities	\$5,825.12	
Preschool Liabilities	\$3,615.72	
Long Term Liabilities		
275000 - Children's Bld Remodel Note 2017	\$165,062.20	
276000 - Worship/Gathering Place Note 2020	\$2,889,224.22	
Total Long Term Liabilities	\$3,054,286.42	
Total Liabilities		\$3,063,727.26
Total Liabilities		\$3,063,727.26
Net Assets		
Net Assets / Equity Valuation	\$4,942,185.63	
Excess Cash Received	(\$5,273.17)	
Total Net Assets and Excess Cash Received		\$4,936,912.46
Restricted Funds		
Total Designated (Temp Restricted)	\$513,380.20	
Total Restricted Funds		\$513,380.20
Total Liabilities, Net Assets, & Restricted Funds		\$8,514,019.92

Date : 12/06/2025
Time : 4:37:52 PM

Meadowbrook Baptist Church
Rev & Exp - Year to Date - Summary
Church

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January to November 2025

Note: The Report Option to include Open Transactions is selected.

Accounts	YTD Actual (This Year)	YTD Budget (This Year)	Annual Budget (This Year)	% of YTD Budget Used (This Year)
Receipts				
Budget Operating Needs	\$1,277,801	\$1,299,023	\$1,417,116	98.37 %
Designated Building Fund Needs	\$143,343	\$176,917	\$193,000	81.02 %
Special Offering - Debt Prin	\$27,741	\$0	\$0	0.00 %
Interest Income	\$24,111	\$0	\$0	0.00 %
Facility Use Fees	\$3,603	\$1,375	\$1,500	262.06 %
Total Receipts	\$1,476,599	\$1,477,315	\$1,611,616	99.95 %
Expenses				
Church Personnel				
Church Staff Compensation	\$443,682	\$508,040	\$554,225	87.33 %
Retirement Match 3%	\$11,954	\$13,750	\$15,000	86.94 %
Group Med/Dent/Life Prem	\$65,713	\$75,158	\$81,991	87.43 %
Social Security & Medicare Exp	\$30,193	\$38,775	\$42,300	77.87 %
Workers Comp Insurance	\$2,750	\$2,750	\$3,000	100.00 %
Total Church Personnel	\$554,292	\$638,473	\$696,516	86.82 %
Facilities and Properties				
Maintenance	\$78,590	\$78,650	\$85,800	99.92 %
Insurance Premiums	\$87,083	\$87,083	\$95,000	100.00 %
Transportation	\$2,741	\$2,750	\$3,000	99.68 %
Utilities	\$85,442	\$81,125	\$88,500	105.32 %
Total Facilities and Properties	\$253,857	\$249,608	\$272,300	101.70 %
Ministries				
Adult Discipleship & Ministry	\$11,970	\$14,392	\$15,700	83.17 %
Benevolence / Funeral Meals	\$3,244	\$4,583	\$5,000	70.78 %
Children's Ministry	\$12,373	\$20,625	\$22,500	59.99 %
Youth Ministry	\$17,928	\$18,333	\$20,000	97.79 %
College Ministry	\$347	\$275	\$300	126.16 %
Hospitality and Connection Min	\$2,929	\$3,208	\$3,500	91.29 %
Senior Saints Ministry	\$209	\$688	\$750	30.46 %
Sr Saints-Trf from Designated	(\$209)	(\$688)	(\$750)	0.00 %
OWLS-OlderWiserLivelierSaints	\$2,557	\$458	\$500	557.85 %
OWLS-Payments/Designated gifts	(\$2,837)	(\$458)	(\$500)	0.00 %
Men's Ministry	\$1,812	\$917	\$1,000	197.73 %
Women's Ministry	\$2,975	\$3,300	\$3,600	90.15 %
Worship/Choral/Creative Arts	\$18,079	\$16,958	\$18,500	106.61 %
Wednesday Meal / Kitchen				
Wednesday Night Meals Payments	(\$18,161)	(\$16,133)	(\$17,600)	0.00 %
Wednesday Night Meal Expenses	\$16,759	\$13,750	\$15,000	121.89 %
Kitchen Papergoods	\$6,587	\$5,500	\$6,000	119.76 %
Total Wednesday Meal / Kitchen	\$5,185	\$3,117	\$3,400	166.36 %
Total Ministries	\$76,562	\$85,708	\$93,500	89.33 %
Missions				
Missions Engagement	\$18,614	\$23,283	\$25,400	79.94 %
Mission Monthly Support Giving	\$109,633	\$109,633	\$119,600	100.00 %
Total Missions	\$128,247	\$132,917	\$145,000	96.49 %
Administration Expenses				
Background Checks/Vol Training	\$2,078	\$1,375	\$1,500	151.09 %
Miscellaneous	\$2,879	\$1,833	\$2,000	157.01 %
Office/Administration	\$12,453	\$15,583	\$17,000	79.91 %
Outside Financial Review	\$7,622	\$7,333	\$8,000	103.94 %

Date : 12/06/2025
Time : 4:37:52 PM

Meadowbrook Baptist Church
Rev & Exp - Year to Date - Summary
Church

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January to November 2025

Note: The Report Option to include Open Transactions is selected.

Accounts	YTD Actual (This Year)	YTD Budget (This Year)	Annual Budget (This Year)	% of YTD Budget Used (This Year)
Online Giving Fees	\$4,725	\$4,583	\$5,000	103.09 %
Publicity	\$2,928	\$2,750	\$3,000	106.47 %
Staff Development/Cont Ed	\$5,048	\$6,783	\$7,400	74.42 %
Staff Hospitality Exp	\$1,843	\$3,117	\$3,400	59.13 %
Technology	\$23,757	\$20,167	\$22,000	117.81 %
Total Administration Expenses	\$63,333	\$63,525	\$69,300	99.70 %
Savings Accruals				
AVL Equipment Savings	\$5,500	\$5,500	\$6,000	100.00 %
Physical Plant Savings Accrual	\$13,750	\$13,750	\$15,000	100.00 %
Technology Replacement Fund	\$5,500	\$5,500	\$6,000	100.00 %
Total Savings Accruals	\$24,750	\$24,750	\$27,000	100.00 %
Debt Payments on Loans				
Children's Bld Remodel Note	\$16,022	\$16,042	\$17,500	99.88 %
Worship Center Note				
Payment - Worship Center Note '19	\$266,015	\$266,292	\$290,500	99.90 %
Principal Reduction Payment WC note	\$27,741	\$0	\$0	0.00 %
Total Worship Center Note	\$293,756	\$266,292	\$290,500	110.31 %
Total Debt Payments on Loans	\$309,778	\$282,333	\$308,000	109.72 %
Total Expenses	\$1,410,819	\$1,477,315	\$1,611,616	95.50 %
Net Total	\$65,780	\$0	\$0	0.00 %
Additional Receipts&Transfers				
Designated Missions Giving	\$38,786	\$0	\$0	0.00 %
Total Additional Receipts&Transfers	\$38,786	\$0	\$0	0.00 %
Additional/Unbudgeted Expenses				
Designated Missions Spending	\$38,786	\$0	\$0	0.00 %
Capital Expenditures	\$82,291	\$0	\$0	0.00 %
Total Additional/Unbudgeted Expenses	\$121,077	\$0	\$0	0.00 %
Net Operating Total	(\$16,511)	\$0	\$0	0.00 %

Accounts	YTD Actual (This Year)	YTD Budget (This Year)	Annual Budget (This Year)	% of YTD Budget Used (This Year)
Receipts				
Preschool Tuition/Fees Rec'd	\$257,936	\$224,583	\$245,000	114.85 %
Total Receipts	\$257,936	\$224,583	\$245,000	114.85 %
Expenses				
Preschool Personnel				
PS Compensation	\$185,511	\$179,667	\$196,000	103.25 %
PS Soc Security & Medicare Exp	\$14,157	\$13,750	\$15,000	102.96 %
PS Group Med/Dental/Life Exp	\$9,393	\$8,983	\$9,800	104.56 %
Total Preschool Personnel	\$209,062	\$202,400	\$220,800	103.29 %
Preschool/Daycare				
PS - Administrative	\$16,485	\$13,704	\$14,950	120.29 %
PS - Nutrition	\$4,740	\$5,500	\$6,000	86.18 %
PS - Supplies	\$7,112	\$2,979	\$3,250	238.74 %
Total Preschool/Daycare	\$28,337	\$22,183	\$24,200	127.74 %
Total Expenses	\$237,399	\$224,583	\$245,000	105.71 %
Net Total	\$20,537	\$0	\$0	18670345.45 %

Date : 12/04/2025 Time : 5:55:17 PM		Meadowbrook Baptist Church Posting Journal - Detail January to November 2025				Page : 1			
Date	Payee / Memo	Src	Ref No.	Transaction Comment	Project	Beginning Balance	Debits	Credits	Current Balance
580800 - Capital Expenditures									
08/22/2025	Priority Environmental Services, LLC	CHK	11928	Removal of Asbestos Materials		\$0.00	\$34,000.00		
08/28/2025	Acct# Meadowbrook ESESIS Environmental Partners Corp	CHK	12016				\$7,100.00		
	Air Monitoring and Oversight for Asbestor Removal								
09/25/2025	Electrical Contractors of Texas, LLC	CHK	11937	Electrical Work for Demo			\$5,675.78		
10/02/2025	Acct# Meadowbrook Rexall Demolition & Construction, LLC	CHK	11938	Demo Old FH/Bldg E/Bldg behind FH			\$34,000.00		
11/13/2025	Acct# Meadowbrook TX Dept of State Health Services Application #200729	CHK	11951	RT1: ZZ111/178 RT1317510			\$1,515.00		
							<u>\$82,290.78</u>	<u>\$0.00</u>	<u>\$82,290.78</u>
							<u><u>\$82,290.78</u></u>	<u><u>\$0.00</u></u>	<u><u>\$82,290.78</u></u>

These figures reflect the cost of asbestos removal, moving electric service, mandated testing/fees and the demolition of the old Fellowship Hall as reflected in the Capital Expenditures line item under Additional/Unbudgeted Expenses on the report on the preceding page.

Date : 12/06/2025
Time : 4:36:39 PM

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Meadowbrook Baptist Church
Summary of Restricted Accounts YTD
January to November 2025

Note: The Report Option to include Open Transactions is selected.

Accounts	Beginning Balance	Restricted Revenue	Restricted Expenses	Credit Adjustments	Debit Adjustments	Ending Balance
Designated (Temp Restricted)						
Savings						
Equipment/Tech Savings Fund	\$53,441.84	\$0.00	\$13,690.60	\$24,750.00	\$0.00	\$64,501.24
Insurance Premiums Savings Fd	\$17,661.06	\$26,913.39	\$122,214.25	\$89,833.37	\$0.00	\$12,193.57
Website/App Savings Accrual	(\$341.84)	\$0.00	\$0.00	\$3,850.00	\$0.00	\$3,508.16
Financial Review/Audit Savings	\$9,000.00	\$0.00	\$0.00	\$0.00	\$9,000.00	\$0.00
Total Savings	\$79,761.06	\$26,913.39	\$135,904.85	\$118,433.37	\$9,000.00	\$80,202.97
Missions - Focuses and Savings						
Mission Focuses, Trips, Accruals						
Buckner Ministries	\$0.00	\$4,747.92	\$4,627.92	\$0.00	\$120.00	\$0.00
Christmas Global Missions Offering	\$1.00	\$3,304.44	\$0.00	\$0.00	\$1.00	\$3,304.44
Isalah 117 House	\$0.00	\$9,820.74	\$9,820.74	\$0.00	\$0.00	\$0.00
Mission Focus - Domestic Missions	\$0.00	\$0.00	\$72.08	\$72.08	\$0.00	\$0.00
Mission Waco - Designated	\$0.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00
Missions - Other Designated	\$5,999.99	\$0.00	\$6,000.00	\$0.01	\$0.00	\$0.00
Pack Of Hope	\$0.00	\$8,286.27	\$8,286.27	\$0.00	\$0.00	\$0.00
Para Peru-Designated (L. Robertson)	\$0.00	\$255.00	\$255.00	\$0.00	\$0.00	\$0.00
Robinson Food Pantry	\$0.00	\$0.00	\$0.00	\$300.00	\$0.00	\$300.00
Samaritians Purse - OCC	\$190.00	\$5,658.69	\$5,928.69	\$80.00	\$0.00	\$0.00
Shepherd's Heart Food Pantry	\$0.00	\$25.00	\$25.00	\$0.00	\$0.00	\$0.00
Sleep in Heavenly Peace Waco	\$0.00	\$8,431.69	\$8,551.78	\$120.00	\$0.00	(\$0.09)
Summer Missions Savings Accrual	\$0.00	\$0.00	\$0.00	\$2,200.00	\$0.00	\$2,200.00
Texas Baptist Men's Disaster Relief	\$0.00	\$23,751.10	\$23,751.10	\$0.00	\$0.00	\$0.00
VBS - Offering	\$0.00	\$3,508.00	\$3,508.00	\$0.00	\$0.00	\$0.00
Youth Mission Trip	\$1,776.80	\$1,123.49	\$0.00	\$0.00	\$1,123.49	\$1,776.80
Total Mission Focuses, Trips, Accruals	\$7,967.79	\$69,412.34	\$70,826.58	\$2,772.09	\$1,244.49	\$8,081.15
MBC Missions Designated Fund						
MBC Missions Fd ongoing	\$47,345.06	\$0.00	\$12,500.00	\$154.94	\$0.00	\$35,000.00
Total MBC Missions Designated Fund	\$47,345.06	\$0.00	\$12,500.00	\$154.94	\$0.00	\$35,000.00
Total Missions - Focuses and Savings	\$55,312.85	\$69,412.34	\$83,326.58	\$2,927.03	\$1,244.49	\$43,081.15
Ministry Funds						
Benevolence Ministry	\$4,538.65	\$0.00	\$1,805.13	\$0.00	\$0.00	\$2,733.52
Children's Ministries	\$4,657.09	\$28,862.01	\$0.00	\$200.00	\$36,791.12	(\$3,072.02)
Facilities	\$11,861.81	\$5,760.00	\$5,671.44	\$0.00	\$6,003.31	\$5,947.06
Capital Improvements/Repairs	\$0.00	\$0.00	\$39,575.00	\$0.00	\$0.00	(\$39,575.00)
OWLS - OlderWiserLivlierSaints	\$2,324.08	\$0.00	\$0.00	\$0.00	\$126.75	\$2,197.33
PrePaid Expenses	\$801.31	\$0.00	\$2,749.90	\$2,520.87	\$500.00	\$72.28
Sabbatical Grant for Pastors	\$36.81	\$0.00	\$36.30	\$0.00	\$0.51	\$0.00
Senior Saints Homebound Min	\$2,909.79	\$0.00	\$0.00	\$0.00	\$209.39	\$2,730.40
Youth Ministries	\$2,661.23	\$32,376.21	\$2,556.39	\$925.00	\$29,050.33	\$4,355.72
Women's Ministries	\$9,162.51	\$7,313.67	\$0.00	\$3,150.00	\$16,066.54	\$3,559.64

Meadowbrook Baptist Church
Summary of Restricted Accounts YTD
January to November 2025

Note: The Report Option to include Open Transactions is selected.

Accounts	Beginning Balance	Restricted Revenue	Restricted Expenses	Credit Adjustments	Debit Adjustments	Ending Balance
Celebrate Recovery Designated	\$500.00	\$25.00	\$0.00	\$0.00	\$0.00	\$525.00
Total Ministry Funds	\$39,453.28	\$74,366.89	\$52,394.16	\$6,795.87	\$88,747.95	(\$20,526.07)
Inactive GLs	(\$47.68)	\$69.66	\$0.00	\$0.00	\$21.98	\$0.00
Total Designated (Temp Restricted)	\$174,479.51	\$170,762.28	\$271,625.59	\$128,156.27	\$99,014.42	\$102,758.05

Administrative Council Motions

The Administrative Council will present the following motions at the Annual Church Business Conference on Sunday, December 7, 2025 at 4:00 pm in the Worship Center. Time for questions and discussion will be available during the meeting and to any Administrative Council member afterwards.

The Administrative Council presents Cliff Neel, Courtney Powell and Willie Thomas to be affirmed as Administrative Council Members for 2026-2028, Scott Jenkins as Moderator, Rondia Woodell as Treasurer and Julia Farney as Secretary for 2026 at a called business meeting at the conclusion of both Sunday morning services, December 21, 2025, without additional discussion that morning.

The Administrative Council presents the proposed 2026 Budget for adoption at a called business meeting at the conclusion of both Sunday morning services, December 21, 2025, without additional discussion that morning.

**If you are unable to attend the Annual Conference and have questions or follow-up questions after the meeting, feel free to reach out to any Administrative Council member individually or to the entire group at admincouncil@meadowbrookbc.org.*



Nominees for the Administrative Council

Three new prospective Administrative Council members are being presented for your consideration and approval to serve a three year term from 2026-2028 as stated in our By Laws (see *excerpts from Article V below*). They will join the remaining six members who will continue to serve as noted below. A vote will be held at the end of services on Sunday, December 21.

We want to express appreciation for Jan Cason, Chad Martin and David Wren serving their three year term as inaugural members of the Administrative Council.



Cliff Neel



Courtney Powell



Willie Thomas

Tentative Administrative Council Members for 2026 will be:

Term ends:	2026	2027	2028
	Rachel Braugh	Mary Betke	Cliff Neel
	James Head	Steven Lewis	Courtney Powell
	Rondia Woodell	Bob Vetter	Willie Thomas

<https://www.meadowbrookbc.org/administrative-council/>

Article V - ADMINISTRATIVE COUNCIL

5.1. Duties. While the management of this church shall be vested with the Members of the Church, the Members shall defer to an elected Administrative Council regarding the affairs of the Church. The Administrative Council shall be fully authorized by the Members to oversee the business affairs of the Church with the exception of the items listed in Article IV Section 4.6.3.

5.5. Qualifications and Selection. Members of the Administrative Council must be at least 25 years old, have been active Members of the Church for at least three years, be consistent and regular in giving and support of the Church budget and possess a record of proven leadership and service.

(a) No member of the Administrative Council will be a staff member, other than the Senior Pastor and Executive Pastor, or in the immediate family of any Church employee.

(b) Candidates for Administrative Council shall be provided by the Representative Assembly and the Pastoral Staff. (see Article VI) The Administrative Council shall interview and discuss with the potential candidates the depth and breadth of the commitment and put forth the names to be elected by the affirmative vote of the Members present and voting at the annual meeting of the Members.

(c) In creating a slate of nominees for the elected positions, the Administrative Council will strive for diversity in gender, age groups, length of church membership, and worship service choice.

Nominees for the Administrative Roles 2026

Scott Jenkins - Moderator

Rondia Woodell - Treasurer

Julia Farney - Church Clerk

2026 Proposed Budget Church

	2026 Proposed Budget	2025 Budget	Change in Proposed Budget	% Change
Budget Operating Needs	\$1,472,850	\$1,417,116	\$55,734	3.93%
Designated Building Fund Needs	\$140,000	\$193,000	-\$53,000	-27.46%
Facility Use Fees	\$1,500	\$1,500	\$0	
Total Needed Receipts	\$1,614,350	\$1,611,616	\$2,734	0.17%
Church Personnel				
Church Staff Compensation	\$550,900	\$554,225	-\$3,325	
Retirement Match 3%	\$14,000	\$15,000	-\$1,000	
Group Med/Dent/Life Prem	\$84,600	\$81,991	\$2,609	
Social Security & Medicare Exp	\$41,300	\$42,300	-\$1,000	
Workers Comp Insurance	\$5,000	\$3,000	\$2,000	
Total Church Personnel	\$695,800	\$696,516	-\$716	-0.10%
Facilities and Properties				
Maintenance	\$88,500	\$85,800	\$2,700	
Insurance Premiums	\$90,000	\$95,000	-\$5,000	
Transportation	\$3,000	\$3,000	\$0	
Utilities	\$91,800	\$88,500	\$3,300	
Total Facilities and Properties	\$273,300	\$272,300	\$1,000	0.37%
Ministries				
Adult Discipleship & Ministry	\$13,700	\$15,700	-\$2,000	
Benevolence / Funeral Meals	\$5,000	\$5,000	\$0	
Children's Ministry	\$22,500	\$22,500	\$0	
Youth Ministry	\$20,000	\$20,000	\$0	
College Ministry	\$1,500	\$300	\$1,200	
Hospitality and Connection Min	\$4,300	\$3,500	\$800	
Men's Ministry	\$1,000	\$1,000	\$0	
Women's Ministry	\$3,600	\$3,600	\$0	
Worship/Choral/Creative Arts	\$18,500	\$18,500	\$0	
Wednesday Night Meals Payments	-\$18,000	-\$17,600	-\$400	
Wednesday Night Meal Expenses	\$16,000	\$15,000	\$1,000	
Kitchen Papergoods	\$6,500	\$6,000	\$500	
Total Wednesday Meal / Kitchen	\$4,500	\$3,400	\$1,100	
Total Ministries	\$94,550	\$93,500	\$1,050	1.12%
Missions				
Missions Engagement	\$28,000	\$25,400	\$2,600	
Mission Monthly Support Giving	\$121,000	\$119,600	\$1,400	
Total Missions	\$149,000	\$145,000	\$4,000	2.76%

2026 Proposed Budget Church	2026 Proposed Budget	2025 Budget	Change in Proposed Budget	% Change
Administration Expenses				
Background Checks/Vol Training	\$2,000	\$1,500	\$500	
Miscellaneous	\$2,000	\$2,000	\$0	
Office/Administration	\$16,550	\$17,000	-\$450	
Outside Financial Review	\$1,200	\$8,000	-\$6,800	
Online Giving Fees	\$5,500	\$5,000	\$500	
Publicity	\$3,000	\$3,000	\$0	
Staff Development/Cont Ed	\$7,400	\$7,400	\$0	
Staff Hospitality Exp	\$3,400	\$3,400	\$0	
Technology	\$25,600	\$22,000	\$3,600	
Total Administration Expenses	\$66,650	\$69,300	-\$2,650	-3.82%
Savings Accruals				
Audio Visual Lighting Worship Equipment Savings	\$6,000	\$6,000	\$0	
Physical Plant Savings Accrual	\$15,000	\$15,000	\$0	
Technology Replacement Fund	\$6,000	\$6,000	\$0	
Total Savings Accruals	\$27,000	\$27,000	\$0	0.00%
Debt Payments on Loans				
Children's Bld Remodel Note	\$17,500	\$17,500	\$0	
Worship Center Note	\$290,500	\$290,500	\$0	
Total Debt Payments on Loans	\$308,000	\$308,000	\$0	
Total Expenses	\$1,614,300	\$1,611,616	\$2,684	0.17%

2026 Proposed Budget Preschool	2026 Proposed Budget	2025 Budget	Change in Proposed Budget	% Change
Preschool Tuition/Fees Received	\$270,000	\$245,000	\$25,000	
PS Compensation	\$213,000	\$196,000	\$17,000	
PS Soc Security & Medicare Exp	\$16,500	\$15,000	\$1,500	
PS Group Med/Dental/Life Exp	\$12,050	\$9,800	\$2,250	
PS - Administrative	\$18,000	\$14,950	\$3,050	
PS - Nutrition	\$5,250	\$6,000	-\$750	
PS - Supplies	\$5,200	\$3,250	\$1,950	
Total Expenses	\$270,000	\$245,000	\$25,000	10.20%

Preparation for the 2026 Proposed Budget began with prayer and three main goals by the Administrative Council.

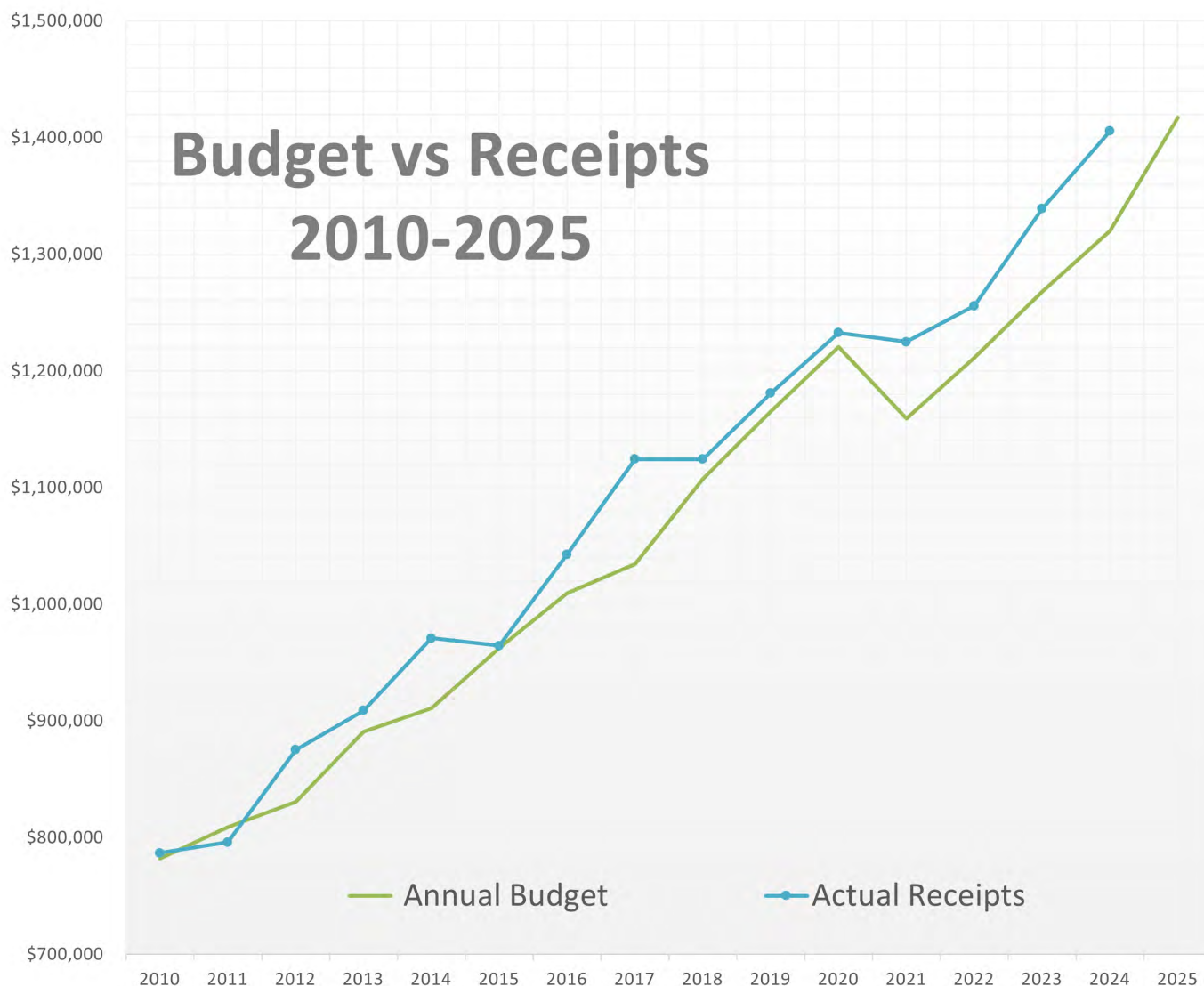
- *Providing an increase for staff compensation and benefits*
- *Providing funds for hiring a part-time Facilities Director*
- *Increasing the budgeted amount of our debt payments*

To accomplish these goals, most budgets remain at similar levels. Several were adjusted as needed due to price increases, renegotiated contracted pricing along with areas where opportunities for savings were found to make way for the three goals.

In essence the total budget is actually \$1,614,350 - Meadowbrook's annual need includes both the Operating Budget of \$1,472,850 and the Designated Building Fund of \$140,000.

The \$308,000 note payment in 2026 will come from \$168,000 designated in the Operating Budget and \$140,000 from the additional designated giving. The plan will be to continue increasing the budgeted amount until the full \$308,000 is covered. The following pages reflect these goals while taking into account current giving trends to both funds. It is our hope that giving exceeds these amounts.

This graph shows that annual giving to Meadowbrook continues to meet or exceed annual budget goals.



CONTRIBUTIONS

- The proposed 2026 budget reflects a 3.93% increase in needed budget contributions. This amounts to a \$55,734 overall increase to \$1,472,850.
- The Designated Building Fund to assist with the debt payment has been reduced to \$140,000.
- The full required amount needed in 2026 is \$1,614,350 which reflects a 0.17% increase over 2025 full required amount.
- Trends suggest we should meet the 2025 budget contribution goal.
- Historically, we see a net gain of 20-25 new contributors each year adding an average additional \$30,000.

PERSONNEL

- The budgeted amount of \$695,800 remains flat from 2025. This allows for the hiring of a part time Facilities Manager and additional funds for ministry interns. It further adds a cost of living increase to the church staff. Health insurance premiums increased over 18%. Meadowbrook pays 100% for each fulltime employee with the option for employees to pay for their families.

FACILITIES AND PROPERTY

- Property Insurance decreased due to removing a portion of the building and engaging the services of GuideOne Insurance. Costs are still high.

MINISTRIES

- The Administrative Council suggested keeping Ministry Budgets the same except where adjustments and cost increases were already exceeding. For example, Hospitality was increased due to the price of coffee.

SAVINGS FOR REPLACEMENT COSTS

- Savings amounts have been increased for future large replacement purchases for our facilities as well as for worship tech equipment and office computer equipment. This continues to be an area of concern with the desire to save more for future equipment replacement costs.

PRESCHOOL/DAYCARE MINISTRY

- The budget was increased to stay in line with the 2025 trends. A tuition increase and steady enrollment has allowed for a 10% increase.



MISSIONS

- The Missions Budget is 10.1% of our operational budget. We work to always invest at least 10% of our budget towards missions.
- Meadowbrook has committed \$25,000 to be paid over 2025 and 2026 to sponsor one of the new tiny homes for Mission Waco's Creekside Village development. Construction should begin soon now that the foundations are being poured.
- To learn more about our Mission Partners and Focuses, please visit www.meadowbrookbc.org/missions/

Missions

Missions - Domestic	\$8,000.00
Missions - Global	\$8,000.00
Missions - Local	\$10,000.00
Missions - Operations	\$2,000.00
Texas Bapt Cooperative Giving	\$20,000.00
Waco Reg Bapt Association	\$12,000.00
Beloved and Beyond Camp	\$6,000.00
CAREnet Crisis Pregnancy Waco	\$6,000.00
Christian Women Job Corp Waco	\$6,000.00
Dora Bortey - Ghana, Africa	\$6,000.00
The Hanger Ministry - Waco	\$3,000.00
Mission Waco Mission World	\$6,000.00
Latham Springs Camp/Conv Center	\$6,000.00
Para Paru	\$6,000.00
River City Church - Vancouver	\$6,000.00
Samaritan's Purse - OCC	\$4,000.00
Shepherd's Heart Waco	\$6,000.00
Robinson Food Pantry	\$6,000.00
Sleep in Heavenly Peace Waco	\$6,000.00
Volunteer Christian Builders	\$3,000.00
Creekside Village Tiny Homes	\$13,000.00
Total Missions	\$149,000.00

GLORIFY · GROW · GO

LOAN PAYMENTS

Children's Remodel \$164,815 @ 3.5%

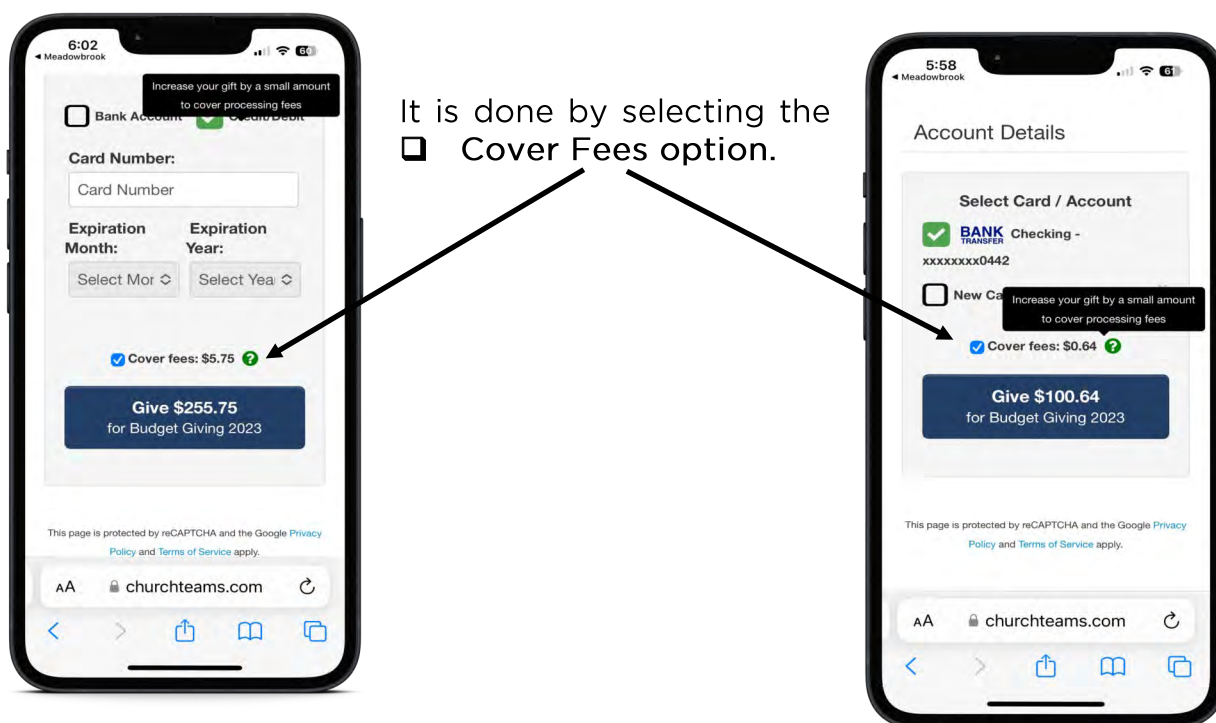
Worship Center \$2,889,551 @ 4.5%

- Designated giving to the Building Fund has slowed. To help address this funding gap, the Admin Council increased the budget by \$53,000 to provide \$168,000 of the \$308,000 yearly debt payment. An additional \$140,000 of *designated* Building Fund gifts are needed in addition to the General Budget to make the payment.
- This is the fund where many people have continued the pledged giving from one of the two previous campaigns.
- All interest earned from CD investments is planned to go towards reducing loan principle as well as any additional Special Offerings which may be called for in 2026.

ADMINISTRATION

- Adjustments have been made based on price changes, historical spending and current needs.
- One item to note is the increase in fees for online giving. Giving fees are now a part of general overhead especially since over 50% of giving to Meadowbrook is digital. If you are giving online, did you know there is an option for you to cover the cost? If you are not currently covering your cost, would you consider doing so? You can set that up in the online giving portal.

A \$100 ACH from your bank costs \$0.64. By including the fee, your contribution would be \$100.64. A \$250 contribution via a debit card costs \$5.75.




Ways to Give at Meadowbrook

God is not interested in our money - God is interested in our hearts. Our money follows our hearts. The Bible teaches that giving of our financial resources is not only an obligation we have to God, but is also an instrument of blessing to be returned to us. It is important every member and attendee understand their God-given role in supporting the financial needs of the church through systematic giving because our greatest desire is changed lives.

By God's grace, and your generosity, together we can continue to make a difference in the lives of many in 2026. If you do not give systematically by week, month or quarter, please consider beginning to do so now. Set an amount or a goal. Follow through and see how God impacts you.

Ways to give:

- **Online Bank Draft/ACH or Debit Card** - Visit meadowbrookbc.org/give or through the *Meadowbrook App* and select "Give Here". Follow the prompts and make a one-time or systematic recurring gifts.
- **Online Bill Pay through your bank.**
- **At Church** - You may give your gift by cash or check by placing it in one of the baskets at the back of the Worship Center. Envelopes are available for you to complete to ensure credit is received for your gift.

Date <u>11-20-2016</u>		GLORIFY • GROW • GO	
Name <u>Charles Brown</u>			
Address <u>123 Linus Drive</u>			
City <u>Waco</u>	State <u>TX</u>	Zip <u>76706</u>	
 MEADOWBROOK <small>BAPTIST CHURCH</small> You may also give online at meadowbrookbc.org	Tithe - General Budget	\$	<u>250</u>
	EXPAND Building Fund Pledge	\$	<u>150</u>
	Building Fund General	\$	
	Missions (monthly emphasis)	\$	<u>50</u>
	Other	\$	

- **By Mail** - You may mail your gift to 1207 N. Old Robinson Rd, Robinson, TX 76706.
- **Qualified Charitable Contribution** - If you are required to take Required Minimum Distributions from an IRA, speak with your financial advisor about this option.
- **Estate Planning** - have you considered adding Meadowbrook as a possible beneficiary of part of your estate to make a lasting kingdom gift.
- **Stock Transfer** - Transfer shares of stock in kind to Meadowbrook. Speak with your financial advisor.

"Where your treasure is, there your heart is also." Matthew 6:21